



1st September 2026

Dear Parent/Carer,

New Academic Year – Important Information

We hope you are well and you had a good summer break!

We are busy preparing for another successful year at Westbourne, so please find below some important information to help you prepare for the start of the academic year on **Thursday 3rd September 2026**.

Attendance

Attendance is mandatory (and a parental duty) – we expect all children to be at school, unless they are unwell. Attendance is vital for the children's education, socialising and overall well-being, including their economic prosperity and long-term health – children benefit hugely from being at school!

School Day: ***NEW*** Start/finish times and gate arrangements

In line with DfE expectations for schools to operate a minimum of 32.5-hour week, please note the **new school gate times**. **KS1 and KS2 children** can arrive **between 8:35am and 8:40am**. Please be **punctual and swift** at drop-off and pick-up times; we kindly request that parents minimise congestion around the school site and are considerate of residents when parking. **Reception children** please arrive **between 8:30am and 8:35am**.

Reception will finish at 3:10pm; KS1 and KS2 will finish at 3:15pm.

Punctuality – DO NOT BE LATE

We expect the children to be on time every day. **The KS1/2 gates are open between 8:35am – 8:40am** (8:30am–8:35am for Reception gate).

The KS1/2 gates will be **closed at 8.40am** (8:35am for the Reception gate) and parents will need to use the Main Gate intercom to the office for access if they are late. Please make sure you are on time, so that children are not late to start the day, missing out on important learning!

School Uniform

Children can wear their summer school uniform until October Half Term (**black school shoes/plain black trainers**), no tie, white polo shirt, blue and white checked dress). Please refer to our website: <https://westbourne-primary-school.secure-primariesite.net/school-uniform/>. We will insist on **black school shoes/plain black trainers** being worn with uniform, and **trainers on PE Day only**.

No jewellery is permitted (apart from stud earrings and a watch – no smart watches please).



P.E. and P.E. Kit

We will continue with the highly successful current P.E. arrangements; **on P.E. days only, the children must come into school wearing their Westbourne P.E. kit** (in which they will stay all day). The school's P.E. kit comprises of: a **plain white** T-shirt (with or without Westbourne logo), loose-fitting **navy** shorts (**tight cycling/lycra-style shorts are not suitable or appropriate**), **navy** jogging bottoms, **school jumper** and a pair of **trainers**. Parents will be informed on which days their child has P.E. before Monday 7th September (no PE this week).

Items to bring into school

Please remember to bring into school a named book bag (Infants) or rucksack (Juniors). Please include:

- a named water bottle;
- a coat and a jumper/cardigan (every day);
- a lunch box if applicable.

Meet the Teaching Team

Starting in the **first week back in September**, there will be an opportunity to meet with your year group Teachers and Learning Support Assistants, and find out about expectations, routines and exciting curriculum planning for the term ahead. The 30' meetings will be held in the New Hall. Here are the dates:

Year 6 meeting: Friday 4th Sep at 2:30 – 3pm

Year 3 meeting: Tuesday 8th Sep at 2:30 – 3pm

Year 2 meeting: Thursday 10th Sep at 2:30 – 3pm

Year 5 meeting: Monday 7th Sep at 2:30 – 3pm

Year 4 meeting: Wednesday 9th Sep at 2:30 – 3pm

Year 1 meeting: Friday 11th Sep at 2:30 – 3pm

We will continue to rely on your continuing support to help them settle in and enjoy their time at school – thank you. **School Gate arrangements are on the next page.**

We look forward to seeing the children back at school **on Thursday 3rd September 2026!**

Yours faithfully,
Mr Miracapillo
Headteacher



School Gate arrangements

Please make a note of the correct gates as drop-off and pick-up are sometimes at different gates

Year Group	Class	Entrance Gate (time)	Exit Gate (time)
Nursery	Nursery	Nursery Gate	Nursery Gate
Reception	Avon	Reception Gate (8:30 – 8:35am)	Reception Gate (3:10pm)
Reception	Ember	Reception Gate (8:30 – 8:35am)	Reception Gate (3:10pm)
Reception	Thames	Reception Gate (8:30 – 8:35am)	Reception Gate (3:10pm)
Year 1	Cherwell	Main Gate (8:35-8:40am)	Main Gate (3:15pm)
Year 1	Ribble	Main Gate (8:35-8:40am)	Main Gate (3:15pm)
Year 1	Waveney	Main Gate (8:35-8:40am)	Main Gate (3:15pm)
Year 2	Beverley	Main Gate (8:35-8:40am)	Reception Gate (3:15pm)
Year 2	Eden	Main Gate (8:35-8:40am)	Reception Gate (3:15pm)
Year 2	Mole	Main Gate (8:35-8:40am)	Reception Gate (3:15pm)
Year 3	Fleet	New Build Gate (8:35-8:40am)	Reception Gate (3:15pm)
Year 3	Kenet	New Build Gate (8:35-8:40am)	New Build Gate (3:15pm)
Year 3	Mersey	Main Gate (8:35-8:40am)	Nursery Gate (3:15pm)
Year 4	Dart	New Build Gate (8:35-8:40am)	Reception Gate (3:15pm)
Year 4	Lea	New Build Gate (8:35-8:40am)	New Build Gate (3:15pm)
Year 4	Tay	Main Gate (8:35-8:40am)	Nursery Gate (3:15pm)
Year 5	Medway	Main Gate (8:35-8:40am)	Main Gate (3:15pm)
Year 5	Tweed	New Build Gate (8:35-8:40am)	New Build Gate (3:15pm)
Year 5	Tyne	New Build Gate (8:35-8:40am)	Main Gate (3:15pm)
Year 6	Derwent	Main Gate (8:35-8:40am)	Main Gate (3:15pm)
Year 6	Trent	New Build Gate (8:35-8:40am)	Main Gate (3:15pm)
Year 6	Wandle	New Build Gate (8:35-8:40am)	New Build Gate (3:15pm)